

To: Victoria Gruber, Executive Director, Department of Legislative Services  
From: Sally Johnstone, President, NCHEMS  
Date April 15,2022

During the month of March 2022, NCHEMS engaged in the following activities:

- NCHEMS staff reviewed the MHEC structures and processes for academic program reviews. This was done by reading materials they provided and attending Zoom brief sessions with Secretary Fielder, Emily Dows, and Trish McCown.
- NCHEMS staff also located and reviewed the Maryland state statutes and regulations related to MHEC academic program reviews. In addition, April 2021 Settlement Agreement was also reviewed.
- NCHEMS requested the last five years of program review activities from MHEC. Only the last couple of years were available in an electronic spread sheet. They are still compiling their materials for our review.
- NCHEMS began the compilation of materials regarding program review practices from LA, OH, VA, AL, SC, SR, and MS. The analysis of these will take a few months.
- NCHEMS contacted the leadership of Bowie State University, Coppin State University, Morgan State University, and the University of Maryland Eastern Shore to schedule campus visits in April. The leadership of the University of Maryland System, the Maryland Association of Community Colleges, the Maryland Independent College and University Association, the Maryland Department of Labor, St. Mary's College to arrange listening sessions in April.