

**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT")
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)**

This form has two sides. *Complete items 1 – 4 before closing the meeting.*

1. **Recorded vote to close the meeting:** Date: 9/17/19; Time: 11:34; Location: 6 Bladen St. Annapolis
Motion to close meeting made by: Wilson Seconded by Malone
Members in favor: All, except Robb who is Absent; Opposed: _____
Abstaining: _____; Absent: Robb

2. **Statutory authority to close session (check all provisions that apply).**

This meeting will be closed under General Provisions Art. § 3-305(b) only:

(1) ☒ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2) ☐ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3) ☐ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4) ☐ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5) ☐ "To consider the investment of public funds"; (6) ☐ "To consider the marketing of public securities"; (7) ☒ "To consult with counsel to obtain legal advice"; (8) ☐ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9) ☐ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10) ☐ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11) ☐ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12) ☒ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13) ☐ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14) ☐ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process." (15) ☐ "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices."

Continued →

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b) ☐ 1	Personnel Matters	Both Commission staffing & BPD files discussed
§3-305(b) ☐ 7	Investigations - Legal issues - (counsel)	Discussion of legal & investigative strategies w/outside counsel
§3-305(b) ☐ 12	Investigations	See reason for (b)(7)
§3-305(b) ☐		
§3-305(b) ☐		

4. This statement is made by Abdullah Williams, Presiding Officer.

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)

- For a meeting closed under the statutory authority cited above:

Time of closed session: _____

Place: HoB Rm 120 - 6 Bladen St Annapolis MD

Purpose(s): Discuss investigative strategies & progress, as well as legal issues

Members who voted to meet in closed session: All, except Robb (absent)

Persons attending closed session: Jackson, Rossmark, Weaver, Lancaster, Keith, Casey

Authority under § 3-305 for the closed session: b(1), (7), (12)

Topics actually discussed: All listed above plus some admin. functions (bcbu)

Actions taken: No formal votes except to approve minutes

Each recorded vote: Minutes - Unanimous

- For a meeting recessed to perform an administrative function (§ 3-104): Time: _____

Place: Same as above

Persons present: Same as above

Subjects discussed: Approval of Minutes from closed sessions