

**MARYLAND GENERAL ASSEMBLY  
DEPARTMENT OF LEGISLATIVE SERVICES  
RECRUITMENT NOTICE**

**Position(s):** Graduate Fellow (Nov – Apr) \*

Office of Policy Analysis (OPA)

**Salary:** \$8,400 stipend\*\*

**Location:** On-site, Annapolis, MD

**Application Deadline:** October 18, 2024

**Principal Duties:** The Legislative Fellows Program offers top graduate students in the Maryland, DC, Virginia, region an immersive experience in the legislative process. Fellows work alongside nonpartisan staff within the Department of Legislative Services (DLS), the professional staff agency for the Maryland General Assembly (MGA) during the General Assembly’s annual 90-day legislative session (Jan – April). Duties include and assisting legal, fiscal and committee staff with their regular session duties. Fellows must be available to work in Annapolis for a minimum of 20 hrs. per week.

Fellows will be assigned to work alongside staff within General Assembly committee, caucus, delegation and leadership offices as well as the Office of Policy Analysis (OPA). While work duties may vary depending on the specific job assignment, fellows will generally be involved in legal, fiscal and policy research and analysis as well as responding to legislative requests and producing publication content. All work assignments require strong writing and analytical skills.

**Qualifications (vary by function):** The Fellows Program is specifically designed for graduate students at Maryland and other regional institutions (i.e. Virginia and Washington DC.) offering master’s degrees in public policy as well as law students.

Graduate students with a demonstrated interest in pursuing a career in legislative / public policy work should consider the legislative fellowship. Applicants must have strong writing and analytical skills and a G.P.A. of 3.0 or higher.

**To Apply:** Interested graduate students should submit a resume (cover letter preferred), transcript (unofficial copy) and a writing sample. [Click here to apply](#)

In your cover letter, please briefly discuss your interest and/or background in public policy work. Although the initial application deadline has passed, we will continue to accept applications until December 15 to ensure that all our hiring units have an opportunity to interview candidates as needs arise later in the year.

\* Fellow start dates vary between November and January.

\*\* The total stipend varies, depending on the number of weeks a Fellow serves. Hiring periods begin in November, December and January and depend on the hiring unit’s preference. Please note, all stipends are taxable income and paid in installments throughout the term. The stipend amounts are listed below:

Start Date	# of Weeks	Total Stipend Amount
November start	23 weeks	\$8,400
December start	19 weeks	\$6,940
January start	14 weeks	\$5,113

*The Department of Legislative Services is an equal employment opportunity employer and does not discriminate based on race, religion, color, sex, gender identity or expression, sexual orientation, age disability, national origin, veteran status, or any other basis covered by appropriate law, regulation, or legislative policy. Research suggests that qualified women, Black, Indigenous, and Persons of Color (BIPOC) may self-select out of opportunities if they don't meet 100% of the job requirements. We encourage individuals who believe they have the skills necessary to thrive to apply for this role. If you have Equal Employment Opportunity Questions or a Reasonable Accommodation, please contact [humanresources@mlis.state.md.us](mailto:humanresources@mlis.state.md.us) or [Brooke.Connolly@mlis.state.md.us](mailto:Brooke.Connolly@mlis.state.md.us)*