

# MARYLAND GENERAL ASSEMBLY DEPARTMENT OF LEGISLATIVE SERVICES

## RECRUITMENT NOTICE

**Position(s):** Sr. Program Evaluator

Office of Program Evaluation and Government Accountability (OPEGA)

**Salary:** \$85,000 negotiable based on experience and qualifications.

**Application Deadline:** Open Until Filled

**Team Member Benefits:** [Click Here to Learn More](#)

**Principal Duties:** We are recruiting for program evaluators to conduct performance evaluations of units and activities of state government.

Duties will vary but will involve legal and budget research; designing and implementing program evaluation plans; collecting and analyzing quantitative and qualitative data; and writing and presenting information to legislators, committees, task forces, and others in formal and informal settings.

Evaluators are responsible for developing expertise in specific policy areas (e.g., education, public safety) and evaluation methodologies.

**Qualifications:**

- **Required:** Successful professional experience evaluating programs or activities, preferably in the public sector.
- **Preferred:** A law degree or master's degree, and a demonstrated interest in government, law, finance, economics, and/or program evaluation.

**Also considered:** A bachelor's degree, plus *extraordinary experience* with skills relevant to program evaluation (for example, investigative journalism; analytics; financial analysis; etc.).

- Excellent written and oral communication skills.
- Strong analytical abilities, including basic statistical, mathematical, and financial concepts.
- Competency with standard computer programs, including word processing, presentation, spreadsheet, and graphing software.
- Ability to work independently, in teams, and with subjects of program evaluations.
- Availability for extended work hours as needed, and ability to do fieldwork (in Maryland) as needed with subjects of program evaluations.

**To Apply:**

Email Resume and Cover Letter stating relevant experience and reasons for interest in the position to [jobs@mlis.state.md.us](mailto:jobs@mlis.state.md.us) and include code 18-22.

**NOTE:** An exercise assessing writing and basic math/analytical skills is part of the application process. The exercise will be sent to you upon receipt of your application and must be returned within 48 hours of receipt.

Website: <http://mgaleg.maryland.gov>

*The Department of Legislative Services is an equal employment opportunity employer and will not discriminate against any employee or applicant for employment in a manner that violates law, regulation, or legislative policy.*