

**MARYLAND GENERAL ASSEMBLY
DEPARTMENT OF LEGISLATIVE SERVICES**

RECRUITMENT NOTICE

Position: AV Technician (IS Analyst/Engineer I)
Information Office (ITO)
Office of Operations and Support Services (OOSS)

Salary: \$70,000 - \$90,000 based on experience and qualifications.

Application Deadline: August 09, 2024

Team Member Benefits: [Click Here to Learn More](#)

Location: Annapolis, MD

Remote Availability: Hybrid during the interim months (May-December) must have availability to work in-person overtime hours to meet legislative schedules during Session (January-April).

Principal Duties:

- Operate and monitor the audio and video systems in the MGA and DLS facilities, including the chambers, committee rooms, conference rooms, and public areas.
- Ensure the quality and reliability of the audio and video signals, including the sound, lighting, projection, recording, streaming, and broadcasting.
- Troubleshoot and resolve any technical issues or malfunctions that may arise during the sessions, hearings, meetings, or events.
- Maintain and update the inventory records and documentation of the audio/video equipment and software.
- Coordinate and communicate with the integrators and vendors to service, repair, update, or replace the audio and video equipment as required.
- Provide documentation, training and support to the ITO staff, MGA and DLS members, and visiting guests on the use and operation of the audio and video systems.

Qualifications:

- Associate degree from an accredited college or university in broadcast engineering or communications technology or commensurate experience required.
- Excellent communication and customer service skills necessary to assist non-technical users with computer systems and applications.
- 2-5 years of experience working with AV networking and infrastructure preferred.
- 1-3 years of working in an enterprise Hybrid environment using Zoom and Teams required.
- Certificates earned in the use and understanding of various hardware/software applications preferred.
- CompTIA A+ and/or CompTIA Network+ certificate preferred but not required.
- Ability to lift equipment weighing 30 lbs. or more, climbing stairs and ladders, confined seating and operate hand tools for installation and repair of equipment.
- Available to work overtime as required to meet legislative deadlines.

Preferred:

Mediasite™ Monitor application, Mediasite™ encoders/recorders, AJA HELO encoders/recorders, Zoom conferencing software, BiAmp Tesira digital signal processors, Brahler and Sennheiser conferencing systems, Crestron DM Matrix switchers, transmitter, and receiver. DM-NVX (AVoIP) transmitters and receivers, controllers and touch panels, Crestron XiO Cloud end-point management software, assisted listening device setup, distribution, and support.

To Apply:

Email Resume and cover letter stating availability to start to jobs@mlis.state.md.us and include code 08-24.

The Department of Legislative Services is an equal employment opportunity employer and does not discriminate based on race, religion, color, sex, gender identity or expression, sexual orientation, age disability, national origin, veteran status, or any other basis covered by appropriate law, regulation, or legislative policy. Research suggests that qualified women, Black, Indigenous, and Persons of Color (BIPOC) may self-select out of opportunities if they don't meet 100% of the job requirements. We encourage individuals who believe they have the skills necessary to thrive to apply for this role.

If you have Equal Employment Opportunity Questions or a Reasonable Accommodation, please contact humanresources@mlis.state.md.us or Brooke.Connolly@mlis.state.md.us