Keeping It Safe
2018 DLC Resource Calendar for Alcohol Retailers
ALERT
Alcohol Law Education and Regulatory Training
Montgomery County Department of Liquor Control
Licensure, Regulation and Education

Who should attend
ALERT is designed to educate Montgomery County servers, sellers, management and owners on alcohol beverage regulatory compliance. Learn how to develop responsible alcohol policies, review issues identified by enforcement agencies and have an opportunity to meet for networking among peers and county officials. ALERT is a FREE class offered twice a month. Licensees and staff are encouraged to sign up and frequently take this free training.

ALERT Seminar 10 a.m. - 1 p.m.
Second and fourth Monday of every month.
If a holiday falls on a Monday, ALERT class will be held on Tuesday
201 Edison Park Drive, Gaithersburg, MD 20878
For more information on ALERT, and to register please visit
www.montgomerycountymd.gov/dlc/alert
Call now for this free training! Seating is limited.
Phone: 240-777-1999
Email: DLCLicensing@MontgomeryCountyMD.gov

Maryland State Certified Alcoholic Awareness Training

Maryland Certified Alcoholic Awareness Requirement
• On and off premises licensed businesses in Montgomery County are required by state law to have a certified person employed in a supervisory capacity present during the hours in which alcohol may be sold.

To search for state certified Alcohol Awareness trainers, please visit www.montgomerycountymd.gov/dlc/education/training

ALERT is also offered in Spanish for FREE throughout the year. For more information, call 240-777-1999.
Appointments for second day of renewal:

Tuesday, March 20, 2018
5:30 p.m. to 8:30 p.m.

2018 alcohol licenses must be posted on May 1, 2018

Please contact us with questions or comments
Montgomery County Department of Liquor Control
Division of Licensure, Regulation and Education
Call 240-777-1999 or e-mail DLC-Licensing@MontgomeryCountyMD.gov

Renewal applications can be found online:
www.montgomerycountymd.gov/dlc/licensure/license

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* {#B, BWL Licenses - 3 a.m. Extended Hours Sun. into Mon.} County Offices Closed
DLC Communication Center

Here for you!
The Montgomery County Department of Liquor Control (DLC) has enhanced the DLC general information line!

- Answering inquiries on order status, product availability and licensing
- Connecting customers with DLC experts
- Proactive outreach on order status and product availability
- Measured responsiveness to customer inquiries

Call 240-777-1900
Communication Center staff is available 8:30 a.m. to 4:30 p.m., Monday through Friday

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Outdoor Cafés

Requirements

- Landlord approval required
- Contiguous to the licensed premises, enclosed in a clearly delineated area, and surrounded by a continuous barrier at least 36 inches high at its lowest point of ingress and egress; and neither on any public property nor on a public right-of-way, without the express written approval of the appropriate state, county or local governmental authority.
- On the same side of the street and extends no more than a combined total of fifty (50) feet beyond the width of the store front.
- If a public walkway exists the distance between the store front of the licensed premises and the closest point of the café area must be no more than 25 feet; and enclosed in a clearly delineated area, and surrounded by a continuous barrier at least 36 inches high at its lowest point with controlled point(s) of entrance and exit.
- Wait service must be available at outdoor café if not attached to building.

For a list of all outdoor café requirements or to apply for an outdoor café at your establishment, please visit www.montgomerycountymd.gov/dlc or call the Licensing Office at 240-777-1999.

Application online

APRIL (Alcohol Awareness Month)

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### Benefits of iStore:
- Receive email reports on Mondays detailing any open or outstanding orders
- Monthly reports containing purchases and returns
- Check product inventory
- Cancel orders
- Track invoices
- Track payments
- Track returns
- Save previous orders for re-use

### To get started on iStore:
Call 240-777-1900 or email: DLCiStoreHelp@MontgomeryCountyMD.gov

Placing your order through the iStore enables you to submit an order as late as 11:30 a.m. one business day before your scheduled delivery day.

### Set up an account to place product orders online through iStore!

### You may purchase alcohol from Montgomery County Department of Liquor Control in several ways:
- iStore, visit www.montgomerycountymd.gov/dlc/istore
- Call us at 240-777-1900 between 8:00 a.m. and 4:30 p.m. Monday - Friday
- Fax your order at 240-777-1909 between 8:00 a.m. and 4:30 p.m. to be processed that day.
- Email your order to DLCOrderSection@MontgomeryCountyMD.gov between 8:00 a.m. and 4:30 p.m. to be processed that day.

### May Calendar:

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**Self-Distribution**

The State of Maryland allows small wineries, breweries and distilleries to self-distribute in Montgomery County and throughout the state of Maryland. The manufacturer must be licensed to self-distribute through the Maryland Comptroller’s Office. Licensed businesses can buy product directly from these manufacturers.

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**Wine**
State law allows licensed establishments to purchase wine directly from an in-state Maryland winery that holds a class 6 limited wine wholesale license and out-of-state wineries that hold a non-resident winery permit.

**Microbrews**
State law allows licensed establishments to purchase microbrews directly from an in-state Maryland brewery that holds the class 7 limited beer wholesale license and out-of-state breweries that hold a non-resident brewery permit.

**Spirits**
State law allows licensed establishments to purchase spirits directly from an in-state Maryland distillery that holds a class 8 liquor wholesalers license and out-of-state distilleries with a non-resident distillery permit.

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- **JULY**
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**Board of License Commissioners Hearing Scheduled**

- **ALERT TRAINING**
  - 10 a.m.–1 p.m.

- **Father’s Day**

- **ALERT TRAINING**
  - 10 a.m.–1 p.m.
Top 5 Violations

1. Underage Sales
   Sale/Service of alcohol to patrons under 21.

2. Training
   Alcohol Awareness Training. A certified person must be on the licensed premises at all times it is open to the public.

3. After Hours
   No alcoholic beverages may be sold, dispensed, consumed on premises after the hours posted on the license.

4. No Food Available
   Food must be available at all times alcohol is offered for sale.

5. Source/Storage
   Unapproved Source/Storage. No establishment shall sell, store, or keep any alcoholic beverages on the licensed premises except those purchased from DLC or self-distributing breweries, wineries or distilleries. Keep all receipts for two years.

**JULY**

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**Promoter Guidelines**

- Promoters can make or break your establishment. Before hiring a promoter consider the risks involved. Ask for a promoter’s references and call them. Look up past events on social media.

- Keep in mind that your license will be charged for any offenses that occur at your establishment even if a promoter is put in charge. Protect yourself by developing responsible policies for your staff and guests. Hire only responsible promoters who have strong policies in place.

- Licensees will be held responsible for anything that occurs on the licensed premises.

> When in doubt about local or state law, call the Department of Liquor Control’s Outreach Office at 240-777-1904 or email DLCLicensing@MontgomeryCountyMD.gov

### AUGUST

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**Board of License Commissioners Hearing Scheduled**

**Alert Training** 10 a.m. – 1 p.m.
**Sales to Intoxicated Individuals**

**Responsible Policies:**
- Refuse service to those who appear intoxicated
- Avoid promotions that encourage over consumption
- Have a written policy listing step-by-step instructions on what a server should do if a patron becomes intoxicated
- Train staff
- Encourage food sales and nonalcoholic drinks. Place a glass of water down, without asking, to accompany the first alcoholic drink
- Publicize alcohol policies in visible locations
- Do not allow staff to consume alcohol while working

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Free training and point-of-sale materials are available through the DLC Community Outreach Office. Contact us at 240-777-1999 DLCLicensing@MontgomeryCountyMD.gov or visit www.montgomerycountymd.gov/dlc

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**SEPTEMBER**

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*S, BWL Licenses - 3 a.m. Extended Hours Sun. into Mon.*

**Labor Day**

County Offices Closed

**SUNDAY** **MONDAY** **TUESDAY** **WEDNESDAY** **THURSDAY** **FRIDAY** **SATURDAY**

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Board of License Commissioners Hearing Scheduled

10 a.m.-1 p.m.

10 a.m.-1 p.m.

**Board of License Commissioners Hearing Scheduled**

**Board of License Commissioners Hearing Scheduled**

**Board of License Commissioners Hearing Scheduled**

**Board of License Commissioners Hearing Scheduled**

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IT IS ILLEGAL TO SELL ALCOHOL TO AN INTOXICATED INDIVIDUAL
Stay Connected to DLC

"Like us" on Facebook
www.facebook.com/montgomerycountydepartmentofliquorcontrol

Visit us on the web
www.montgomerycountymd.gov/dlc
For more information and free resources.

"Follow us" on Twitter
www.twitter.com/MoCoDLC
Get the latest information on upcoming trainings, new laws & regulations, newsletters, prevention information, DLC closings, and more! #MoCoDLC

To report an upcoming under 21 alcohol party, event, or provider. Call the SAFeline, 301-670-SAFE (7233)

To report a party in progress, call the non-emergency police line at 301-289-8000. If the party becomes dangerous or life threatening call 911.

For more information about SAFeline visit
www.montgomerycountymd.gov/kis

OCTOBER

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Halloween

SEPTEMBER

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NOVEMBER

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What Can Your License Do for You?

Your Alcohol License has answers to alcohol related questions you may have, such as:

- Type of License
- Hours of Alcohol Sales
- Special Permits (In red at bottom of license)
  - Catering Privilege
  - Beer and Wine Sampling
  - Wine Corkage
  - Growler Privilege
  - Outdoor Cafe

To apply for a special permit, submit an application.

For more information and to apply for a special permit, please visit www.montgomerycountymd.gov/dlc/licensure/license

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**NOVEMBER**

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<th>SUNDAY</th>
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Return to Standard Time
Set clocks back one hour
*BWL Licenses gain 1 hour of sales

* B, BWL Licenses - 3 a.m. Extended Hours Sun. into Mon. Except D, BWL

Veterans Day

ALERT TRAINING
10 a.m. - 1 p.m.

ALERT TRAINING
10 a.m. - 1 p.m.

REMINDER: Highest rate of youth drinking today. CHECK IDs!

Board of License Commissioners Hearing Scheduled

Board of License Commissioners Hearing Scheduled

Thanksgiving Day
County Offices Closed

**REMINDER**: County Offices Closed on Thanksgiving Day.
# Safe Rides

**Uber or Lyft**
- Call a car to pick you up anytime.
- Visit Uber.com or Lyft.com.
- Offers a ride from the free app.

**Taxi**
Contact your local taxi cab for a safe ride home.
- Action Taxi - 301-840-1000
- Barwood Taxi - 301-984-1900
- Orange Taxi - 301-912-0000
- Regency Cab - 301-990-9000
- Sun Cab - 301-252-0575

**Ride On Bus**
Instructions for Real Time Bus Arrival Info from your Cell Phone:
- Open your phone’s web browser to http://RideOnRealtime.com
- Highlight “Realtime Schedule” and hit GO
- Enter your 5-digit bus stop number and hit GO
- Ride-OnTIME will display the bus stop location and the estimated arrival times for the next five buses.

**Don’t Drink & Drive**
Find a Safe Ride Home!
Keep yourself and your community safe!

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## Metro
Visit www.metroopensdoors.com to find a maps, fare information and train/bus schedules.

## SoberRide®
Operates during the December/January holiday season, St. Patrick’s Day, Cinco de Mayo, Independence Day, and Halloween. To receive a free cab ride home (up to $30.00 fare), patrons over 21 can call 800-200-8294 (TAXI).

## Dryver
- “We drive your car, so you don’t have to”
- Three services offered:
  1. Personal Driver Service where a driver arrives at a customer’s home and chauffeurs them in the customers vehicle anywhere they want to go, waits in the car, and takes them back home ($16 /hr.)
  2. Pick up service, if someone has already driven somewhere, two drivers come to take them AND their car home ($25 car pick up + mileage), and
  3. Peace of Mind Plan, which is designed for events where teams of drivers are on-site.
- Visit www.dryver.com

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## DECEMBER

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**Alert Training**
10 a.m.–1 p.m.

**Board of License Commissioners Hearing Scheduled**
MONTGOMERY COUNTY LIQUOR STORES

ASPEN HILL – 240-773-2009
13661-13665 Connecticut Ave.
BURTONSVILLE – 240-773-2007
15620 Columbia Pike
CABIN JOHN – 240-773-2005
11301 Seven Locks Road
CLARKSBURG VILLAGE – 240-773-2011
12051 Chestnut Branch Way
CLOVERLY – 240-773-2010
723 Cloverly Ave.
DARNESTOWN – 240-773-2028
12155 Darnestown Rd.
FALLS GROVE – 240-773-2018
14397E Shady Grove Rd.
FLOWER – 240-773-2056
8701-B Flower Ave
GOSHEN – 240-773-2017
20004 Goshen Road
HAMPDEN LANE (Bethesda) – 240-773-2006
4920 Hampden Lane
KENSINGTON – 240-773-2013
3733 University Blvd.
KING FARM – 240-773-2012
302 King Farm Blvd
KINGSVIEW – 240-773-2014
18323 Leaman Farm Rd., F-1
LEISURE WORLD – 240-773-2015
3824-26 International Drive
MILESTONE – 240-773-2016
20946 Frederick Rd., Unit D-1
MONTROSE – 240-773-2003
12015 – B Rockville Pike
MUD BRANCH – 240-773-2057
866 Muddy Branch Road
OLNEY – 240-773-2019
17825 Georgia Avenue
PIKE – 240-773-2055
832-836 Rockville Pike
POTOMAC – 240-773-2020
10132 River Road
ROCKVILLE (DOWNTOWN) – 240-773-2058
300 N Washington St.
SENECA MEADOWS – 240-773-2022
20650 Seneca Meadows Parkway
SILVER SPRING – 240-773-2021
8715 Colesville Road
WALNUT HILL – 240-773-2004
16535 S. Frederick Rd.
WESTWOOD – 240-773-2024
5432 Westbard Avenue
WHEATON – 240-773-2025
11407 Georgia Avenue
WHITE OAK – 240-773-2026
11239 New Hampshire Avenue

Communication Center - Questions or Issues
240-777-1900
DLC@MontgomeryCountyMD.gov

iStore Help
DLCiStoreHelp@MontgomeryCountyMD.gov
Phone: 240-777-1961

Order Section
DLCOrderSection@MontgomeryCountyMD.gov
Phone: 240-777-1901 Fax: 240-777-1909

Cashier Section
DLC.CSH@MontgomeryCountyMD.gov
Phone: 240-777-1972

Licensure, Regulation and Education (LRE)
DLCLicensing@MontgomeryCountyMD.gov

Buyer Assistance for New Products
DLCSPOrders@MontgomeryCountyMD.gov
If you weren’t born on or before TODAY’S DATE in 1997 then you CAN’T buy ALCOHOL!
You must be 21 to purchase alcohol.

If you weren’t born on or before TODAY’S DATE in 2000 then you CAN’T buy TOBACCO!
You must be 18 to purchase tobacco products.

Training

ALERT
Alcohol Law Education and Regulatory Training
Montgomery County Department of Liquor Control
Licensure, Regulation and Education

Who should attend
ALERT is designed to educate Montgomery County servers, sellers, management and owners on alcohol beverage regulatory compliance. Learn how to develop responsible alcohol policies, review issues identified by enforcement agencies and have an opportunity to meet for networking among peers and county officials. ALERT is a FREE class offered twice a month. Licensees and staff are encouraged to sign up and frequently take this free training.

ALERT Seminar 10 a.m. - 1 p.m.
Second and fourth Monday of every month.
If a holiday falls on a Monday, ALERT class will be held on Tuesday
201 Edison Park Drive, Gaithersburg, MD 20878
For more information on ALERT, and to register please visit
www.montgomerycountymd.gov/dlc/alert
Call now for this free training! Seating is limited.
Phone: 240-777-1999
Email: dlicensing@montgomerycountymd.gov

ALERT is also offered in Spanish for FREE throughout the year. For more information, call 240-777-1999.

Responsible Practices
✔ ALWAYS ask for an ID
✔ NEVER accept an expired ID card
✔ READ AND LOOK at the photo on the ID
✔ VERTICAL IDs are issued to minors under 21
✔ A VERTICAL ID should be a RED FLAG! Stop, re-look and ask questions
✔ ACCEPTABLE forms of ID:
  • State Issued Drivers License
  • State Issued MVA ID card
  • Military ID
  • Passport
  • Immigration Card

Maryland State Certified Alcoholic Awareness Training

Maryland Certified Alcoholic Awareness Requirement
• On and off premises licensed businesses in Montgomery County are required by state law to have a certified person employed in a supervisory capacity present during the hours in which alcohol may be sold.

To search for state certified Alcohol Awareness trainers, please visit www.montgomerycountymd.gov/dlc/education/training/