PRESIDING OFFICER’S WRITTEN STATEMENT FOR CLOSING A MEETING (“CLOSING STATEMENT”) UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)

This form has two sides. Complete items 1 – 4 before closing the meeting.

1. Recorded vote to close the meeting: Date: 1/28/19; Time: 12:02; Location: HOB 120; Motion to close meeting made by: Alicia Wilson; Seconded by: Michael Moore; Members in favor: 7; Opposed: 0; Abstaining: 0; Absent: 0.

2. Statutory authority to close session (check all provisions that apply). This meeting will be closed under General Provisions Art. § 3-305(b) only:

   (1) ☑️ “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”; (2) ☐ “To protect the privacy or reputation of individuals concerning a matter not related to public business”; (3) ☐ “To consider the acquisition of real property for a public purpose and matters directly related thereto”; (4) ☐ “To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State”; (5) ☐ “To consider the investment of public funds”; (6) ☐ “To consider the marketing of public securities”; (7) ☐ “To consult with counsel to obtain legal advice”; (8) ☐ “To consult with staff, consultants, or other individuals about pending or potential litigation”; (9) ☐ “To conduct collective bargaining negotiations or consider matters that relate to the negotiations”; (10) ☐ “To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans”; (11) ☐ “To prepare, administer, or grade a scholastic, licensing, or qualifying examination”; (12) ☑️ “To conduct or discuss an investigative proceeding on actual or possible criminal conduct”; (13) ☐ “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter”; (14) ☐ “Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.” (15) ☐ “To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices.”

Continued →
For each provision checked above, disclosure of the topic to be discussed and the public body’s reason for discussing that topic in closed session.

<table>
<thead>
<tr>
<th>Citation (insert # from above)</th>
<th>Topic</th>
<th>Reason for closed-session discussion of topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>§3-305(b) (1)</td>
<td>Personnel Matter</td>
<td>Employment of specific parties</td>
</tr>
<tr>
<td>§3-305(b) (12)</td>
<td>Investigative Matter</td>
<td>Reviewing investigative documents</td>
</tr>
</tbody>
</table>

4. This statement is made by [Signature] Presiding Officer.

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)

For a meeting closed under the statutory authority cited above:
- Time of closed session: 12:00 - 12:25
- Place: 301 East Main Street, Annapolis, MD 21401
- Purpose(s): Personnel and Investigative Matters
- Members who voted to meet in closed session: All Commissioners
- Persons attending closed session: All Commissioners plus DLS staff (1) and (12)
- Authority under § 3-305 for the closed session: Personnel, Investigations, Issuance of Subpoenas
- Actions taken: Sealed personnel/investigative records under § 3-304 of 2018
- Each recorded vote: Only vote as specified to seal records - unanimous

For a meeting recessed to perform an administrative function (§ 3-104):
- Time:
- Place:
- Persons present:
- Subjects discussed:

(Form Rev.10/1/2018)