PRESIDING OFFICER’S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT") UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)

This form has two sides. Complete items 1 – 4 before closing the meeting.

1. Recorded vote to close the meeting: Date: 10/17/19; Time: ; Location: HOB 120; Motion to close meeting made by: ; Seconded by ; Members in favor: ; Opposed: ; Abstaining: ; Absent: .

2. Statutory authority to close session (check all provisions that apply).
This meeting will be closed under General Provisions Art. § 3-305(b) only:

(1) ☐ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”;
(2) ☐ "To protect the privacy or reputation of individuals concerning a matter not related to public business”;
(3) ☐ "To consider the acquisition of real property for a public purpose and matters directly related thereto”;
(4) ☐ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State”;
(5) ☐ "To consider the investment of public funds”;
(6) ☐ "To consider the marketing of public securities”;
(7) ☐ "To consult with counsel to obtain legal advice”;
(8) ☐ "To consult with staff, consultants, or other individuals about pending or potential litigation”;
(9) ☐ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations”;
(10) ☐ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans”;
(11) ☐ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination”;
(12) ☐ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct”; (13) ☐ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter”;
(14) ☐ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.”
(15) ☐ "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices.”

Continued →
3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

<table>
<thead>
<tr>
<th>Citation (insert # from above)</th>
<th>Topic</th>
<th>Reason for closed-session discussion of topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>§3-305(b) □ 1</td>
<td>Personnel Matters</td>
<td>Both Commission staffing &amp; BPD files discussed</td>
</tr>
<tr>
<td>§3-305(b) □ 7</td>
<td>Investigations - legal issues</td>
<td>Discussion of legal &amp; investigative strategies &amp; proceedings w/ outside counsel</td>
</tr>
<tr>
<td>§3-305(b) □ 12</td>
<td>Investigations</td>
<td>See reason for (b)(7)</td>
</tr>
<tr>
<td>§3-305(b) □</td>
<td></td>
<td></td>
</tr>
<tr>
<td>§3-305(b) □</td>
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</tbody>
</table>

4. This statement is made by Alexander Williams, Presiding Officer.

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)

- For a meeting closed under the statutory authority cited above:
  Time of closed session: ____________________________
  Place: HOB Rm 120 - 6 Bladen St Annapolis, MD
  Purpose(s): ____________________________
  Members who voted to meet in closed session: ____________________________
  Persons attending closed session: ____________________________
  Authority under § 3-305 for the closed session: ____________________________
  Topics actually discussed: ____________________________
  Actions taken: ____________________________
  Each recorded vote: ____________________________

- For a meeting recessed to perform an administrative function (§ 3-104):
  Time: ____________________________
  Place: ____________________________
  Persons present: ____________________________
  Subjects discussed: ____________________________