PRESIDING OFFICER’S WRITTEN STATEMENT FOR CLOSING A MEETING (“CLOSING STATEMENT”) UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)

This form has two sides. Complete items 1 – 4 before closing the meeting.

1. Recorded vote to close the meeting: Date: 9/7/19; Time: 11:34; Location: 6620 HOB St, Amapola;
   Motion to close meeting made by: Wilson Seconded by Malone;
   Members in favor: All except Robb who is Absent;
   Opposed: ; Absent: Robb.

2. Statutory authority to close session (check all provisions that apply).
   This meeting will be closed under General Provisions Art. § 3-305(b) only:

   (1) [ ] “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”;
   (2) [ ] “To protect the privacy or reputation of individuals concerning a matter not related to public business”;
   (3) [ ] “To consider the acquisition of real property for a public purpose and matters directly related thereto”;
   (4) [ ] “To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State”;
   (5) [ ] “To consider the investment of public funds”;
   (6) [ ] “To consider the marketing of public securities”;
   (7) [ ] “To consult with counsel to obtain legal advice”;
   (8) [ ] “To consult with staff, consultants, or other individuals about pending or potential litigation”;
   (9) [ ] “To conduct collective bargaining negotiations or consider matters that relate to the negotiations”;
   (10) [ ] “To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans”;
   (11) [ ] “To prepare, administer, or grade a scholastic, licensing, or qualifying examination”;
   (12) [ ] “To conduct or discuss an investigative proceeding on actual or possible criminal conduct”;
   (13) [ ] “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter”;
   (14) [ ] “Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.”
   (15) [ ] “To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices.”

Continued ➔
3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

<table>
<thead>
<tr>
<th>Citation (insert # from above)</th>
<th>Topic</th>
<th>Reason for closed-session discussion of topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>§3-305(b) □ 1</td>
<td>Personnel Matters</td>
<td>Both Commission staffing &amp; BPD files discussed</td>
</tr>
<tr>
<td>§3-305(b) □ 7</td>
<td>Investigations - Legal issues - Counsel</td>
<td>Discussion of legal &amp; investigative strategies w/ outside counsel</td>
</tr>
<tr>
<td>§3-305(b) □ 12</td>
<td>Investigations</td>
<td>See reason for (b)(7)</td>
</tr>
<tr>
<td>§3-305(b) □</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. This statement is made by [Signature], Presiding Officer.

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)

➢ For a meeting closed under the statutory authority cited above:
  Time of closed session: ____________
  Place: Hob B Rm 120 - 6 Bladen St Annapolis MD
  Purpose(s): Discuss investigative strategies & process, as well as legal issues
  Members who voted to meet in closed session: All, except Robb (absent)
  Persons attending closed session: Jackson, Rossmark, Weaver, Conners, Erich Casey
  Authority under § 3-305 for the closed session: (1), (7), (12)
  Topics actually discussed: All listed above plus some admin functions (above)
  Actions taken: No formal votes except to approve minutes
  Each recorded vote: Minus - Unanimous

➢ For a meeting recessed to perform an administrative function (§ 3-104):
  Time: ____________
  Place: Same as above
  Persons present: Same as above
  Subjects discussed: Approval of Minutes from closed sessions

(Form Rev. 10/1/2018)