

**MARYLAND GENERAL ASSEMBLY  
DEPARTMENT OF LEGISLATIVE SERVICES  
Office of Operations and Support Services  
Print Shop**

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**RECRUITMENT NOTICE**

**Positions:** Recycle Clerk  
Contractual Position

**Salary:** \$10.50 per hour

**Principal Duties:** Pick up and empty recyclable material bins from legislative offices; transport to central location; ship material to appropriate vendor(s).

**Qualifications:**

- Ability to lift 40 pounds and push carts with recyclable materials
- Flexibility to adjust to changing work demands
- Availability for overtime and/or shift work to meet deadlines on short notice
- Ability to work as part of a team in a busy work setting with minimum supervision
- Ability to interact politely with legislators and staff
- Ability to pass background check

**SEND RESUME AND LETTER OF INTEREST BY July 25, 2018 TO:**

Human Resources **Code# 07/18W**  
Department of Legislative Services  
Room 311, 90 State Circle  
Annapolis, Maryland 21401-1991  
Fax: 410 946-5140 or 301 970-5140  
e-mail: [jobs@mlis.state.md.us](mailto:jobs@mlis.state.md.us) Website: <http://dls.maryland.gov/>  
**Code #07/18W is (Required on all Resumes)**

*The Department of Legislative Services is an equal employment opportunity employer and will not discriminate against any employee or applicant for employment in a manner that violates law, regulation or legislative policy.*